

April 2018 SRTMC Ops Board Agenda

Date: April 18, 2018

Time: 1:00-3:00 PM

Spokane Transit Authority

1230 W. Boone Ave., Spokane, WA 99201

South Side 2nd Floor Conference Room

Call to Order

Roll Call/Record of Attendance

Public Comments

Consent Agenda

- 5 minutes -Andy
 - a) Approval of SRTMC expenses to include grant and partner funds
 - b) Approval of SRTMC activity reports
 - c) Approval of March meeting minutes

Old Business

- Status of IT work
 - 15 Minutes-Ryan/Steve
- Operations Update
 - 10 Minutes-Mike
- ATMS update
 - 10 Minutes-Staff
- Arterial Data Gathering Update
 - 10 Minutes-Becky
- SRTMC Access Policy/Lock Replacement Update
 - 5 Minutes-Steve

New Business

- Replacement of server room equipment
 - 10 Minutes-Steve
- May's Executive Meeting Agenda Topics
 - 15 Minutes-Becky/All

Agency Updates

- 10 minutes – All

Future Agenda Items

Adjournment

SRTMC Board Meeting Minutes
Meeting was called to order at 1302

April 18, 2018

Roll Call/Record of Attendance: Steve Milatz, Ray Wright, Mike Kress, Ryan Kipp, Fred Nelson, Eve Nelson, Ryan Medenwaldt, Andy Schenk, Nate Thompson, Ken Knudsen, Glenn Wagemann, and Becky Spangle

Public comment was called for. Mike Hill from STA was in attendance and was introduced to the group.

Consent Agenda

a) Approval of SRTMC expenses to include grant and partner funds

A motion to approve was made by Glenn, seconded by Ray. No discussion, unanimous approval. Motion carries.

b) Approval of SRTMC activity reports

A motion to approve was made by Fred, seconded by Eve. No discussion, unanimous approval. Motion carries.

c) Approval of March meeting minutes

A motion to approve was made by Ray, seconded by Nate. No discussion, unanimous approval. Motion carries.

Andy began the meeting by introducing Roger Watkins, Chief Operations Officer for STA. Roger took a moment to introduce himself, mentioning that is retired from the United States Air force of thirty years and has been with STA for about four months.

Old Business

- **Status of IT Work**

Steve has been spending time on OAT and ongoing iNet issues. He continued working on quotes for the TMC locks and access policy. Steve mentioned working with Parsons and the WebApps team on TMC log issue. He also spent time on gathering quotes for server replacements. Steve met with the account representative from Iteris, who creates PeMs, on renewing support for next year and possible migration to a newer program. Andy brought up a call to Parsons mentioned at the previous board meeting and asked how the relationship has been since then. Becky mentioned they have had weekly meetings and seemed to be improving. Fred inquired if there are still open tickets. Steve mentioned there are and more tickets accrue as long as the OAT is still open. Ryan M added being held back with HARs with little progress within the last month. He brought up a ticket issue that would not allow

messages to be sent to the VMS signs. Ryan M touched on issue where Parsons attempted to create a logic for the TMC log but was not programmed properly, so he has created a new ticket. He mentioned another issue tied to the priority of messages sent to the VMS signs. The issue arose with the accident on I-90 last Friday when a message was sent to make drivers aware of a collision ahead but signs displayed construction message. Steve also mentioned they have received notice from Intelight and have the ok to move forward with integration of Maxview with iNET, the update will now go to Parsons for their participation.

- **Operations Update**

Mike spoke about the TMC log ticket item being one of his top priorities. He mentioned the issue with Tableau and the need to get it working to be able to mine the data in order to meet expectations and needs. Mike has attempted to find training, searching online and watching webinars to learn Tableau. He added that they were not set up with the dashboards that were anticipated from Parsons. Glenn will look into the contract to determine what dashboards were listed. Mike visited the City's Signals with Val and Ken to view their signal operations. He has continued with TIM training, with one tonight in Pullman and another next week and has received positive responses from participants. Mike advised that the TMC Operators are learning iNet and the current workarounds and accommodating well. He has been coordinating with construction work going on. And currently gathering information on the SRTMC's involvement with a wrong way driver last weekend.

- **ATMS Update**

There are still half a dozen critical tickets remaining, with the TMC log being the most important. With the OAT still in process, additional tickets are being created. There are near 40 tickets still open which include items that would be in addition to the original contract or items that are considered non-critical and not required to complete the OAT. Parsons is continuing to work on getting the critical tickets resolved to complete the OAT.

- **Arterial Data Gathering Update**

Becky has spent the last several weeks researching Bluetooth devices. She has narrowed them down to four vendors that are on the State Contract; Acyclica, BlueMax by Blip (WSDOT currently has three Blip devices on I-90), BlueToad and Iteris. Becky set meetings up with all four vendors between now and May 11th. BlueTOAD by TrafficCast will bring in some devices for demo. Three hundred BlueTOAD devices are installed on the Western side of the State. Eve asked how many corridors would be included in this project. Becky hopes we would be able to include the top two tiers which will be around forty devices. She also met with a PeMS rep on renewing our current contract for one year. She mentioned that since Tableau is not ready, we do not have a reporting system in place without PeMS. Becky also added that the Cellular cost for the Blip units on I-90 have a monthly cost of seven dollars.

- **SRTMC Access Policy/ Lock Replacement**

Steve discussed the physical access policy and appreciates all comments he has received. He will adjust Becky's position to read SRTMC Manager, removing the Electronics portion to eliminate confusion. Once the change is made, Steve will send out the final draft to the board members and add it to the consent agenda for next month's board meeting. Steve received four quotes to replace the door locks in the TMC, with the lowest being \$4877 from Aronson Security Group, to install and program new locks. He added that we can purchase replacement ones similar to the current ones for approximately one thousand dollars each. Andy asked if replacing the one lock would meet all the TMC's needs. Steve replied that it would, but is an old software and will likely develop the same issues where the locks do not communicate with each other. Glenn suggested changing the working lock to the front door and installing a standard lock and key on the second door, but the cost is unknown right now.

Andy made a motion to allow the SRTMC to make a decision on door lock replacements up to five thousand dollars, Fred seconded. No discussion, unanimous approval. Motion carries.

New Business

- **Replacement of server room equipment**

Steve brought up the replacement plan put together for hardware and software. Their current domain controller is out of warranty and the file server was a surplus item from WSDOT. The cost to replace both server units is approximately \$8400 including taxes. Steve has asked the board where they can use funding from for the replacements. Andy suggested using the money from the partner funds. A motion for Steve to spend up to 9k to replace both servers from the partner funds was made by Andy, seconded by Ray. No discussion, unanimous approval. Motion carries. Nate inquired what the equipment grant is for and why it wouldn't be used for replacing the servers. Andy mentioned the equipment grant is to be used for the Arterial Data Gathering Equipment.

- **May's Executive Meeting Agenda Topics**

Next month's meeting will be in the SRTMC conference room on May 16th. Becky mentioned she has heard from most of the executives. She suggests having a short tour, led by Mike and Steve, to view the operations and server rooms, followed by a short presentation on the iNet system, a budget update, ATMS update, and performance measures. Other agenda topics to include collecting partner funds starting in January and the utilization plans for the collected funds. The Executive team will vote on this at the October meeting. Andy made a suggestion to begin receiving partner funds from SRTC as well. Eve advised the board to review the agreement on what decisions the board and executive board can make and include on the June Board meeting agenda.

Agency Updates

- **WSDOT-** Received funding from FHWA to install controller units to communicate to vehicles. The goal is to purchase and install systems on a corridor to retrieve data, such as

signal phasing and timing. WSDOT's desire is to use a corridor in Spokane Valley that already has Intelight. The ramp-metering project will begin this year on I-90 and US 195.

- **Spokane County** – The county has cut their projects from the ITS project list. Continuing work on roads project.
- **STA-** September will have a major service change once they start implementing items. Began construction on North West garage, which will house 20 electric buses. They are working on a new parking lot on Sinto, will close western lot on Sharp, and half will become garage. Will acquire 100% electric 45 foot buses and will be purchasing a double decker bus that will host 80 people. West plains transit center to begin in September.
- **COSV-** Staff is working with Becky to develop a PowerPoint presentation to present to City Council that outlines the SRTMC's vision, benefits of ITS, and regional goals and objectives moving forward. Staff and Becky plan to present the PowerPoint towards the end of May. Also, The City hosted a public meeting in March presenting the Sullivan/Wellesley Intersection Improvement project. Turnout was very good (60-70 people) and the preference was about an even split of those favoring a roundabout over a traffic signal and visa versa. The City got good news from the USDOT that it was awarded a TIGER grant for the Barker Road/BNSF Grade Separation project.
- **COS-** Andy will be looking into products for the Right of Way Management program to allow agencies to view current items such as parades, special events, contracts, maintenance contracts, Avista work, etc. Current construction going on all over Spokane.
- **SRTC-** Eve mentioned they received around 50 grant applications, a few of which were ATMS projects. She will send out applied projects to the board prior to May's meeting. SRTC was invited to a technology conference in Berkley, CA and extended the invitation to anyone interested in attending.

Future Agenda Items

Becky will be prioritizing the ITS Architecture plan and will need the help of the Board to determine the Big Picture Plan for ITS in the Region; with a goal to focus on it regularly to continue working towards agencies growth and relationships.

Adjournment

Adjourned 1530