



SRTMC OPERATING BOARD MEETING NOTIFICATION

WHEN: Wednesday, April 19, 2023
TIME: 1:00 PM – 3:00 PM
WHERE: Microsoft TEAMS Meeting

Microsoft Teams meeting

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REFERENCE DOCUMENTS:

March 2023 Meeting Minutes
March 2023 Activity Reports
March 2023 Expenditure Summaries

OPERATING BOARD MEETING AGENDA

- 1) **Call to Order:** 1:01 PM
- 2) **Roll Call / Record of Attendance:** Nate Thompson (County), Ken Knutson (WSDOT), Mike Kress (SRTMC), Ryan Medenwaldt (SRTMC), Steve Milatz (SRTMC), David Fletcher (SRTC), Harley Dobson (County), Jeremy Clark (CoSV), Gerald Okihara (City), Melinda Rehfeldt (STA), Ryan Kipp (CoSV)
- 3) **Public Comments:** No public comments.
- 4) **Action – Consent Agenda**
 - a) March 2022 Meeting Minutes
 - b) March 2022 Activity Reports



c) March 2022 Expenditure Summaries

Motion to approve items 4a made by Gerald, seconded by Jerremy. Vote unanimous, carried.

Motion to approve items 4b-4c made by Jerremy, seconded by Ken. Vote unanimous, carried.

5) **SRTMC Staff Updates**

a) IT Update - Steve/Ryan

Steve has been working on relocating and recabling SRTMC hardware equipment. Troubleshooting and coordinating with WSDOT ITD to re-image operator laptop that has been exhibiting power/boot issues. Worked on adding and coordinating with Iteris on adding new traffic data sensors for ingestion into the PeMS platform. Worked with contractor on providing feedback for statement of work for video distribution system to replace existing website and analog systems. Migrating of applications for SRTMC workbench PC for IT functions. Assisted with setup of training equipment for new TMC operator and account and application setup. Coordinate maintenance window of TMC phone system with WSDOT ITD and Operations staff. Worked with Spokane County on identifying available licensing for central signals application. Assisted City Networking and Traffic staff to identify firewall hardware failure. Configured switch ports for deployment of RWIS for Medical Lake site.

Ryan working with WSDOT traffic on Tableau workbooks for Ramp Metering Operations for the past several weeks to add new ramp location devices as part of their reporting. He has also been working on open ATMS issues with and coordinating new feature requests with the vendor that will assist operational needs.

b) Operations Update – Mike

Mike has been involved in hiring related activities for the past month, but selected Shawna Groth for the position and began work on Monday April 16th and undergoing training during the AM shift. Attended 2 day TMC manager meeting in Vancouver which was the 1st in 3 years. Coordinated with City on closure of TJ Meenoch Closure for VMS activation and closure information. Outside of day to day involvement with involvement with TMC related projects, he has continued the pursuit of TIM trainings with agencies across the region

6) **Information & Discussion**

a) TMC relocation update

Contractors have started to clear the space out and are prepping it for construction. Currently, not all equipment can be removed as it used by the project engineering offices and a new facility needs to be built on the Foothills campus to re-house the equipment. Experiencing delays tied to permits with the City. Seek to vacate intermodal center by end of 2024. Currently, the TMC is in its 1st year of 1 year lease extension, after end of 2024 a new lease rate would need to be negotiated.

b) www.srtmc.org update

Completion of contract expected in the following months. The vendor offers the new web platform as Software as a Service (SaaS). The new site is expected to



incorporate all the key features currently available on the existing webpage with some added features. The vendor has worked on other State websites such as the traveller info (511) page for Colorado DoT. SRTMC is evaluating whether the additional mobile app will be funded or not. WSDOT requires the project go through a mandatory security review before finalizing acceptance.

c) Agency updates

WSDOT – Ramp meters along I-90 at US-2 and Geiger are connected and collecting data, expected to go into operation in May.

County –Harley has accepted a position with the City of Spokane, unclear if he will be involved with the board once the transition is completed. New construction project at Regal and Palouse highway the intersection at 57th / Regal will be closed for 3 days.

SRTC – No major updates were provided.

Spokane Valley – Barker Road is open between I-90 and Trent. Road will close again in June for sidewalk / trail project. Project completion expected by winter season. New project at Sullivan south of Sprague expected to change signal phasing during construction.

City of Spokane – 3 hybrid beacon projects nearing completion at Franics / Cook, Northwest / Elm, Indian Trail / Lowell. 2 additional hybrid beacon projects starting at Nevada / Green, Nevada / Joseph with lane restrictions. Maple St Bridge re-deck starting this summer. Travelers should expect partial or full lane closures.

STA – There will be a big service change in July tied to the City Line project.

d) Future agenda items

Ken to send out a poll to the executive board to schedule next meeting. Need to look 4-6 weeks in advance of their schedules, expect to send notice to the operating board by end of the week.

Ken to follow up on partner fund payments which do not appear to have been processed.

e) Adjournment: 1:35 PM

Motioned by Jerremy, seconded by Harley. Vote unanimous, carried.