



SRTMC OPERATING BOARD MEETING NOTIFICATION

WHEN: Wednesday, November 30, 2022

TIME: 1:00 PM – 3:00 PM

WHERE: Microsoft TEAMS Meeting

REFERENCE DOCUMENTS:

October 2022 Meeting Minutes

October 2022 Activity Reports

October 2022 Expenditure Summaries

OPERATING BOARD MEETING AGENDA

- 1) **Call to Order:** 1:02 PM
- 2) **Roll Call / Record of Attendance:** Gerald Okihara (CoS), Jeremy Clark (CoSV), Ryan Kipp (CoSV), Nate Thompson (County), Eve McMenemy (SRTC), Melinda Rehfeldt (STA), Ken Knutson (WSDOT), Glenn Wagemann (WSDOT), Steve Milatz (SRTMC), Ryan Medenwaldt (SRTMC)
- 3) **Public Comments:** No public attendance, no comments made.
- 4) **Action – Consent Agenda**
 - a) October 2022 Meeting Minutes
 - b) October 2022 Activity Reports
 - c) October 2022 Expenditure Summaries

Motion to Approve Action items 4a-4c made by Jeremy seconded by Nate. Vote unanimous, carried.

5) **SRTMC Staff Updates**

- a) IT Update - Steve/Ryan

IT has assisted with ITS outages caused by changing winter conditions. Steve setup a new method for operations staff to control wiper control for CCTVs. He worked on software updates and website streaming software license renewals. IT has been involved in discussions surrounding their central signal server migration to new cloud based platform. A new HAR device module has been deployed at Keller Ferry which IT has assisted with the deployment and configuration and working to resolve some bugs with the communication interface. Ryan has



returned from leave and has been spending time getting re-settled and caught up to recent IT related events at the TMC. He has been assisting the WSDOT WebApps team with fixing the broken Colville Airport CCTV on the WSDOT Traveler Info web page. He also fixed a problem with event data not refreshing on the SRTMC website. Ryan is working on custom in-house program to take over CCTV wiper control due to limitations of existing software. Mike, Ken and IT have been working with consultant team DKS on the SRTMC website remodel project and have had recent discussions surrounding the current CCTV distribution infrastructure and its limitations, and seeking a modern solution to distribute video from the TMC to the stakeholders as well as access to the public.

b) Operations Update – Mike

Mike was unable to be in attendance, but Ken provided some updates that Mike has been focused on winter weather TMC coverage, TIM trainings, and providing new radio system training WSDOT maintenance staff.

6) **Information & Discussion**

a) TMC Relocation update – Glenn

WSDOT facilities staff needed to put a pause on the project due to policies surrounding funding. The project will go under a review process before work can continue. It is expected to resume by the start of new year and the new PE storage facility is expected to be completed in the March/April 2023 timeframe.

b) Exec Board meeting – all

There is expected to be some discussion surrounding chair rotation(s) based on past order and recent staff changes across agencies Discussion of chair rotation based on recent staffing changes. Presentation of the Work Plan and SRTMC Budget.

c) Work Plan / Budget – all

Discussion on trial access to an Iteris data collection program which will be compared against Inrix (crowd source data) to take place near start of 2023. Glenn and Ken have started review of the Work Plan and will work with Steve on providing budgetary information for the Executive Board Meeting. Discussion surrounding budget look-ahead ranges may be either extended or shortened to better accommodate Executive board's needs. Ken has been working on editing and updating the document and hopes to have it ready for the Ops Board members review prior to the Executive meeting. The TMC Manager position is still vacant, but the position description has been re-written with hopes to have it approved by HR in first or second quarter of 2023. Some 2022 accomplishments need updating. Some items discussed: CoSV ITS plan update, WSDOT funding/ planning/designing of TMC relocation, upgrade/migration of WSDOT and CoSV traffic signal controllers to latest central software system. WSDOT central controller software currently taking longer to procure as procurement must first go through WSDOT IT security review. WSDOT and CoSV working on joint effort corridor data collection using MioVision system. CoSV has been updating Sullivan corridor timing plans. Working with DKS on TMC equipment replacement, some funding on hold until further progress on TMC relocation. Website update with DKS. Recommendation to work on updating ITS and architecture plans. Work goal summary to be updated and streamlined for Executive board member review. Expect discussion on how staffing challenges has



impacted goals of work plan and the path forward. There is some anticipated utility cost changes between 2025-2026 depending on TMC relocation completion.

The TMC will be executing the option to extend TMC lease to year-by-year basis. (Likely 2 years). Glenn and Ken met with property management and plan to negotiate a CPI adjusted rate (7%-10%) rent increase. They hope to have this completed in the coming weeks.

7) **Agency Updates**

CoS – completed diverse (backup) fiber route to their public safety office. Thor / Freya project nearing completion – this includes fiber splicing near I-90 / NSC connection point, but they do not anticipate TMC connection loss to CCTV at this location. Next summer, phase 2 of the project begins which will include pouring concrete near 2nd and 3rd intersections and a luminaire service cabinet will need to be moved as part of this effort. There is sewer work project along TJ Meenach and Pettet Dr which will create a new fiber circuit which, through discussion with Glenn, could open ITS infrastructure plan opportunities and possible use of partner funds to acquire ITS device(s). The City will be receiving over 100 replacement luminaires due to faulty design causing a blue tint.

CoSV – Contractors aiming to complete last sidewalk for Trent / Barker project which will then be ready to open thereafter. The City is looking at data analytics for Sullivan / Indiana to help handle holiday traffic near the mall. They are looking to capture counter data for Bigelow Gulch impact on North Sullivan Rd, The County and WSDOT may have some devices that can be loaned to the Valley help with this effort.

County – No ITS project updates to provide at this time. However, the County is interest in the Inrex demo and how the County may be able to utilize the platform. Some discussion followed regarding cost scale and usability by other agencies. WSDOT provided SRTC access to the platform in the past which the estimated cost is believed to be between \$25K-\$100K depending on data resolution and feature set implemented.

SRTC – The SRTC board is meeting December 8th with agenda to approve a unified list of transportation priorities and legislative priority statements. In addition, they are also approving an equity framework which has been worked on for the past year in accordance with the HEAL Act. Eve is working on the SRTC's Work Plan which will include technology training in the region and will be in touch with members of the board for input.

STA – Collecting feedback from the public for the new Division St transit line. July will begin the implementation of the City line which members of the board noted several new station locations throughout the city.

WSDOT – Recent completion of a wrong way detection study over past 3 months. This included installation of a portable CCTV and detection systems at EB I-90 / Division off ramp and WB I-90 / Walnut off ramp. These locations were targeted based on a 2018 study which found 9 fatalities in a 5-year span along this segment of roadway. WSDOT received \$5M to focus on collision reductions which helped fund installation of ramp meters that are currently in operation along I-90. Only one incident confirmed at the Walnut location. Based on these observations the two ramps do not appear to be as problematic as initially speculated. The Walnut location does have some faded signs which will be replaced next summer. They are also evaluating sign placement to help reduce potential driver confusion. WSDOT will continue to investigate other potential problem ramp locations for wrong-way detection.

8) **Future Agenda Items**

No future agenda items discussed.



- 9) **Adjournment:** Motion to adjourn made by Glenn, seconded by Jerremy. Vote unanimous, carried 2:18 PM.