
SRTMC OPERATING BOARD MEETING NOTIFICATION

WHEN: Wednesday, June 16, 2021
TIME: 2:30 PM – 4:00 PM
WHERE: Microsoft TEAMS Meeting

REFERENCE DOCUMENTS:

May Meeting Minutes
May Activity Reports
May Expenditure Summaries

OPERATING BOARD MEETING AGENDA

- 1) **Call to Order:** 2:30 PM
- 2) **Roll Call / Record of Attendance:** Jerremy Clark (CoSV), Val Melvin (CoS), Glenn Wagemann (WSDOT), Frank Bezemer (STA), Kathleen Weinand (STA), Eve McMenemy (SRTC), Nate Thompson (County), Mike Kress (SRTMC), Steve Milatz (SRTMC), Ryan Medenwaldt (SRTMC), Becky Spangle (SRTMC)
- 3) **Action – Consent Agenda**
 - a) **May meeting Minutes**
 - b) **May Activity Reports**
 - c) **May Expenditures**

A motion to approve Action items 3a-3c was made by Nate T., seconded by Glenn W. Vote unanimous, carried.

- 4) **SRTMC Staff Updates**
 - a) **IT Update** **10 Minutes – Steve & Ryan**

Steve and Ryan have been working on ATMS failover software issues as a result of an unplanned failover that occurred. They have been acquiring analog to IP camera conversion hardware as more devices are being replaced. WSDOT upgraded PBX system which required SRTMC systems to install new server equipment and migration to the new system. Steve is working on anti-virus software deployments. IT has continued troubleshooting faulty TDA (Traffic Data Accumulators) devices which are not reporting data correctly to iPeMS and WSDOT systems. There have been discussions with system vendor on replacement of new Central Signal Server which will require migration to a new Linux based platform. They hope to provide more information in the coming months as more information is made available. IT is working on ATMS deployment to patch issues with new video



deployments. Ryan worked on migrating connections to new decoder hardware which will allow improved connection flexibility due to limitations of existing older equipment. Ryan reviewed Open ATMS ticket items which was reviewed amongst SRTMC staff and turned back over to the vendor for closeout.

b) Operations Update 10 Minutes – Mike

Mike has been working on a draft scope of work for the SRTMC website refresh. Once completed, Mike plans to coordinate with SRTMC IT and Becky on peer review of the document and any further discussion deemed necessary. He is also working on reviewing and updating SOPs tied to recent personnel changes across agencies that have occurred since the winter season. As a part of the PBX upgrade, Mike discovered issues dialing out 911 from within the TMC which has since been resolved.

5) Information & Discussion

a) Recap Executive Meeting 10 Minutes

Becky believes the Executive Board Members were receptive to the request regarding grant funding, but the Board requested Becky to provide additional budgetary details and an enterprise overview of the systems tied to the SRTMC. As a recap it was explained that during past funding cycles, the agencies have competed for CMAQ/STBG grants through submitting projects via an application process. This process has been tied to how a large portion of the ITS infrastructure in the region was funded over the past 20 years. For the last 3 funding cycles, it was agreed by the agencies that SRTMC would be allocated “off the top” funding to cover O&M costs. The grant funding covered ~55-60% of the overall SRTMC budget, with the remaining covered by WSDOT. The SRTC board will vote whether this request will be granted. The SRTMC promotional video was also shared which was well received by members of the Board. Becky will be coordinating with Ryan Overton for creation of additional clips using the excess of footage available. Becky also discussed the communication team collaboration with agency PIOs which will work to distribute consistent messaging to the public.

b) CMAQ/STBG Call for Projects 30 Minutes

• Regional ITS Projects

Becky discussed with the Board consideration of putting together an SRTMC-regionally focused application for CMAQ/STBG funds. She would focus on projects listed in the 6 year investment plan which was adopted by the SRTMC Executive Board, as well as the ITS architecture plan’s priority list. Glenn suggested to add helpful commentary to the list for any projects that may be partially funded or deemed a high regional need, so that it may help with the decision-making process. Becky also requested a call for any new agency projects not captured in the list if it serves a regional benefit. Adding new projects to the list will help contribute to updating the architecture plan on a recurring basis as regional needs change over time. The Board discussed several of the primary candidate projects on the priority list based on ongoing regionally focused efforts. Additionally, Becky would like come to a collective agreement with the agencies to create a target date to convert remaining analog cameras to IP format. This would allow removal of legacy devices and eliminate necessary format conversions for various system outputs. This effort could be considered a regionally oriented project to request grant funding. Val discussed with Becky potentials to utilize or create a regional GIS fiber infrastructure map. Having a



map for ITS fiber infrastructure could help identify gaps or areas for redundancy and streamline project selection lists in the future. WSDOT currently does not have a GIS position filled, but there may be opportunity to partner with the City or County to work towards this goal. As part of this discussion, the Region Wide STA Communication Project was mentioned as WSDOT's NSC project may provide opportunity for a trunkline fiber drop near the SCC urban area.

6) **Agency Updates**

CoSV: Acquired latest arterial data collection device, has been passed on to WSDOT maint. crew to install at Trent / Pines which the data will be available in the cloud based data platform soon. There are construction projects underway at Evergreen from Sprague to Broadway. The Argonne project north of I-90 is delayed until ~July 10th due to complications with acquiring materials.

STA: Looking to recruit for new positions, upcoming training class underway to help prepare for the City Line service level increase in 2022.

WSDOT: No major updates to provide, but wanted to acknowledge the City of Spokane's improvements made to Hamilton for exiting freeway up to Foothills.

CoS: continuing to make adjustments to Hamilton. A new traffic signal will go live at Mission and Cincinnati next week which will have transit signal priority (TSP). The City and STA recently had a meeting with system vendors on TSP operations. They will be testing TSP later in the summer. The City also recently completed a draft CBD lighting and electrical plan due to aged and archaic electrical infrastructure. Next year the City will be working on generating detection / count stations on both river side crossings which will be monitored and adjust signal timings accordingly.

Spokane County: Bigelow Gulch project tied to Sullivan connection postponed another month. New repaving projects will be put out to bid for Columbia off Argonne, as well as 57th near Perry and Regal. Similar to STA, the County is also experiencing difficulty acquiring labor for seasonal positions as well as filling a position vacancy for their Development Services Engineer.

SRTC: Working on 3 study projects: Division St which is nearing completion, US-195 / I-90 Project, and the Data project. The Data project is nearing phase 2 and will have a household survey and will make travel demand model improvements. SRTC is working on the long-range plan which needs approval by the Board in December. They are developing Federal and State agenda priorities for the Board and looking at how TSMO can be tied in regionally.

7) **Future Agenda Items**

- a) **Training for iPeMS**
- b) **Presentation on Transit Signal Priority (TSP)**

8) **Adjournment:** 4:00 PM

Motioned by Frank B, seconded by Eve M. Vote unanimous, carried.