
SRTMC OPERATING BOARD MEETING NOTIFICATION

WHEN: Wednesday, January 20, 2020

TIME: 1:00 PM – 3:00 PM

WHERE: Microsoft TEAMS Meeting

REFERENCE DOCUMENTS:

December Meeting Minutes

December Activity Reports

December Expenditure Summaries

OPERATING BOARD MEETING MINUTES

- 1) **Call to Order:** 1:01 PM
- 2) **Roll Call / Record of Attendance:** Frank Bezemer (STA), Glenn Wagemann (WSDOT), Jerremy Clark (CoSV), Ryan Kipp (CosV), Ken Knutson (City), Nate Thompson (County), Harley Dobson (County), Becky Spangle (SRTMC), Steve Milatz (SRTMC), Ryan Medenwaldt (SRTMC), Eve McMenamy (SRTC), Kathleen Weinand (STA)

3) **Action – Consent Agenda**

- a) December meeting Minutes
- b) December Activity Reports
- c) December Expenditures

Motion to approve action items 3a-3c made by Nate Thompson seconded by Glenn Wagemann. Vote unanimous, carried.

4) **SRTMC Staff Updates**

a) IT Update **10 Minutes – Steve & Ryan**

Steve has been working on driver updates for the video wall workstations and worked with WSDOT Signals and ATMS vendor on adding new TDA devices and integrating them into iPeMS and iNet systems. IT has continued to work on video wall issues to resolve sequence transitions and client stability issues. Steve worked with WSDOT staff on configuration and setup of a new road condition sensor at US-195 / I-90 to work with the ScanWeb service. He has also been working with MioVision on configuration and installation of the traffic data analysis device now installed at the TMC. IT also worked with the various Signals and Ops agency crews on windstorm recovery for device outages. Lastly, Steve and Ryan worked on Tableau access for external staff members for reporting purposes. Ryan touched on some of the improvements from the latest build of video wall software, and



mentioned that while there have been major improvements, there are still a few remaining that they are working through. The ATMS vendor worked to deploy a new video software and web player that allows the ATMS CCTV to be used in the Chrome and Edge browsers which was previously limited to Mozilla Firefox due to a plugin dependency.

b) Operations Update 10 Minutes – Mike (provided by Becky)

The 3rd floor of the intermodal center has been under construction to separate work areas between the TMC and new tenants. The TMC has replaced the door locks on the office rooms and condensed TMC belongings out of the common areas as a part of this transition. The windstorm did affect a lot of ITS device outages and cabinets across the agencies, but staff have worked with the respective jurisdictions to notify and get devices back online.

5) Information & Discussion

a) Review Roles and Responsibilities documents 20 Minutes

Becky recapped with the board the roles and responsibilities document which was modified once the executive board was formed. There have been no major adjustments other than separation of responsibilities between the two boards. With Jeremy as the Operations Board Chair, they discussed meeting arrangements based on site rotation, voting member, and alternate member roles.

b) SRTMC Location & Relocation Options 20 Minutes

Discussion focused on the level of service expectations that the board sees the TMC for the upcoming year and beyond. This is tied to possible budget considerations discussed during past Executive Board meetings. WSDOT's assistant regional administrator gave an assignment to Becky and Glenn to investigate the considerations for relocation options and the feasibility of those options. WSDOT recently acquired the SCC Administration building as a part of the North Spokane Corridor project, however this is not a likely candidate due to on-going maintenance costs. Another consideration was remodeling floor space at the Eastern Region Headquarters campus. Reflecting on the last lease-renewal, relocation of the TMC has become a higher priority as the next lease renewal could possibly increase significantly based on past trends. Initial fiber relocation to the RO estimates was between \$450K~\$600K. This does not include space reconfiguration at the facility.

c) SRTMC Services & Impacts 20 Minutes

For the next executive board meeting, Becky is planning to initiate a conversation with the Executive Board to determine the vision of the TMC what the agencies are seeking out of the partnership and how it is a benefit to the region and asked for input from members of the board.

Frank suggested a marketing campaign to help promote the value that the SRTMC is providing. For STA, the SRTMC has benefitted STA to be quicker to react and raise awareness of traffic impacts to their service routes. As a result, they are able to more quickly establish detours routes due to CCTV feeds and Incident logs. Frank believes that part of the issue around lack of recognition of the SRTMC benefits may be not enough promotion of the Agency's accomplishments and goals.

Eve suggested the possibility of re-branding or possibly using a tagline to help convey the SRTMC's function. Another thought was creating a splash page highlighting major accomplishments and functions of the SRTMC.



As a part of the conversation, Becky plans to be in contact with Ryan Overton (WSDOT Communications) to interview and create a promotional video for the TMC.

Ryan Kipp suggested having each member provide feedback on what their agency is getting out of their investment in the partnership dues. For example, the Valley's Argonne corridor improvement project.

Nate suggested each agency provide a list of all benefits received from the TMC and any future items they would like to see compiled into a single list before going out for promotion.

Jeremy suggested the TMC supply a monthly or quarterly report card containing information such as number of incidents responded to by the TMC, and how its involvement has had an impact. From his perspective, having the TMC be able to report on the effects as well as limitations of the existing tools used by the TMC would help the executive board with decision making moving forward.

Becky would like to create a Dashboard containing performance measurements that could then be posted to the website. As a couple examples of the SRTMC's partnership accomplishments, she believes the executive board has shown their support for the Regional ITS Priority Plan and as a partnership for applying for Grant opportunities. Becky believes having the SRTMC apply for a federal grant opportunity with the support of the six local agencies, while not awarded, was still a huge success as a part of the SRTMC's mission.

6) **Agency Updates**

STA is expecting traffic and ridership to be impacted from Spokane to Cheney as EWU distance learning will continue through the Spring of 2021.

WSDOT had no major updates to provide at this time.

The City of Spokane has received and installed the Road Trend devices. The old data has been merged to the new devices on the Acyclica platform. The wind storm had a fairly significant impact on the City traffic operations, but were able to supply backup generators for approximately 10 intersections during peak business hours until power was restored.

The County had a signal head blown off from the wind storm, but no other major interruptions to their traffic operations. The City of Spokane Valley had one signal outage during wind storm. They have completed their back plate project and are starting design work for 2021. They are also working with WSDOT on connecting MioVision equipment to begin the Pines corridor analysis.

SRTC is close to finishing US-195 / I-90 corridor study. The Division Connects partners have rolled out an online meeting and materials available online to public. Kevin Wallace is currently filling in as interim director. They will be working on the Horizon 2040 long range plan through the end of 2021.

7) **Future Agenda Items**

- a) MioVision Purchase Update
- b) Adaptive Ramp Meter Presentation
- c) Training for iPeMS and Acyclica

8) **Adjournment:** 2:40 PM