
SRTMC OPERATING BOARD MEETING NOTIFICATION

WHEN: Wednesday, November 20, 2019

TIME: 1:00 PM – 3:00 PM

WHERE: Spokane County Public Works – Conference Room
W 1026 Broadway Ave

REFERENCE DOCUMENTS (Attached):

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OPERATING BOARD MEETING MINUTES

- 1) **Call to Order:** 1:04 PM
- 2) **Roll Call / Record of Attendance:** Glenn Wagemann (WSDOT), Nate Thompson (County), Becky Spangle (SRTMC), Mike Kress (SRTMC), Steve Milatz (SRTMC), Harley Dobson (County), Ken Knutson (CoS), Kathleen Weinand (STA), Frank Bezemer (STA), Ryan Medenwaldt (SRTMC), Ryan Kipp (CoSV), Eve Nelson (SRTC)
- 3) **Public Comments:** No public in attendance.
- 4) **Action – Consent Agenda**
 - a) **October 16, meeting Minutes**
 - b) **October Activity Report**
 - c) **October Expenditures**

Motion to approve Action items 4a through 4c made by Nate Thompson, seconded by Frank Bezemer. Vote unanimous, carried.

5) **SRTMC Staff Updates**

- a) **IT Update** **10 Minutes – Steve & Ryan**

Steve has been working on switch configuration and diagrams for I-90 data collection project. IT has ordered and setup second video wall workstation. Steve has also been working on software renewals and finalizing work on new iPeMS contract with Becky.

Ryan has been continuing work on new video wall solution. He has performed some initial testing using a freeware IP video system to test the newly installed video



wall workstation hardware. He has also been renewing licensing for a FLIR video management system that would be better suited for the TMC's needs. Lastly, Ryan has also been working on a custom application for CCTV wiper blade support as this is a feature lacking in most VMS systems they have used.

b) Operations Update 10 Minutes – Mike

Mike has been working on updating SOPs for the winter season, and has also been working with WSDOT traffic to complete the ramp meter Standard Operating Procedure (SOP) for TMC staff. He has also been working on Radio Procedure changes for WSDOT Area 1 maintenance as the reprogramming of their radio system is currently underway with completion anticipated by end of November. Mike has also attended pre-winter meetings for coordination and preparation for the winter season. Lastly, Mike served on the RFP evaluation team for the WSDOT TSMO program plan.

6) Information & Discussion

a) SRTMC Lease Amendment 10 Minutes – Becky

Becky received the final draft of the lease amendment, which includes the reduced 3 year term rate with an annual 3% increase. The lease also includes an optional 4th and 5th year term renewal. The document has been forwarded to Mike Gribner and John Dickson (SRTMC Executive Board Chair) for review.

b) Acyclica Training Scheduled for December 5th 5 Minutes – All

Training scheduled with CT Northwest whom is now the vendor for FLIR products. Becky requested additional attendees list to be sent for any other agency staff that would like to attend.

c) Quick recap of Operations Academy 10 Minutes – Becky

For the past two weeks, Becky attended the Operations Academy in Baltimore, Maryland. There were 26 states represented this year, with 39 participants. The Academy was established 13 years ago with over 500 attendees since its inception. The academy consisted of work groups and provided field outings with incident response and a TMC tour. In comparison to some of the current challenges faced by Maryland, Becky felt the SRTMC's strengths includes an already established fiber infrastructure, and the existing regional partnership.

d) ITS Washington – December 2nd & 3rd 5 Minutes – All

Becky, Steve and Glenn will be attending ITS Washington. Becky will be presenting on December 3rd on the SRTMC's regional collaboration efforts and the current arterial data collection project. There will also be topics of discussion on IT networking and cyber security.

WSDOT is planning to run a pilot project that would allow the variable message signs (VMS) to run unique messaging along state routes US-2, US-195, US-395, and I-90. The project stemmed from collaboration with the National Weather Service and the Pathfinder program. The extent of the messaging would be reserved to be used when there is a high probability of a weather impact that would affect peak commute hours.

Additionally, another policy is planned to be used for creative safety messaging with the first date to take effect on Tuesday 26th prior to the Thanksgiving Holiday. Depending on the success of the program, WSDOT will coordinate with the partner



agencies if they would like to participate by using signs that fall within their jurisdiction. Ken suggested to capture any data to measure whether it appears the program has an overall impact on reducing crashes when compared with previous annual data.

7) **Action – Recommendation to Executive Board for Approval of Lease Amendment**

Motion made by Ken Knutson, seconded by Ryan Kipp. Vote unanimous, carried.

8) **Agency Updates**

County - Through conversation, Nate has communicated with the City of Liberty Lake's traffic engineers to visit the County Signals Shop to demonstrate the system the County (as well as WSDOT and CoSV) currently use for managing traffic signals. The County currently maintains Liberty Lake's traffic signals. Additionally, the County is looking for a possible automated phone call to notify on call County staff for any traffic signal outages. It was discussed that the current systems only support email alerts, but the TMC may be able to assist with providing call outs if the alerts can be configured to be received by TMC staff.

CoS - The City updated to the new version of the TACTICS traffic signal software but had experienced issues in the deployment which required a temporary software rollback until the bugs can be fixed.

STA - STA will be opening their SFCC transit station and will be relocating their SCC center. They are working with the City of Spokane to install new signals for exiting both facilities. The SFCC station is tentatively scheduled to open December 1st. STA is also looking at procuring a new software platform that would provide arrival times and additional analytics for recommended run times, and a playback feature which would be a benefit for their schedulers. Lastly, STA is making a coordinated effort with the City of Spokane for snowplowing hotspots through the city.

CoSV - still seeking to fill senior traffic engineer position. They are still actively taking applications.

SRTC - The SRTC has officially accepted the Regional Architecture Plan. Additionally, new Bicycle and Pedestrian counters are to be installed this week across the Spokane region including WSDOT, the City of Spokane Valley and Airway Heights jurisdictions. The SRTC board is currently discussing Initiative 976 and how it will impact funding for projects.

9) **Future Agenda Items**

Executive Board and Operating Board meetings planned to be scheduled on December 18th.

10) **Adjournment: 2:50 PM**