



May 2019 SRTMC Ops Board Agenda

Date: May 15, 2019

Time: 1:00-3:00 PM

WSDOT – Pend Oreille Conference Room (Downstairs)
2714 N. Mayfair St, Spokane WA 99207

1. Call to Order
2. Roll Call/Record of Attendance
3. Public Comments
4. Action - Consent Agenda
 - a) SRTMC expenses to include grant and partner funds
 - b) SRTMC activity reports
 - c) April meeting minutes
5. SRTMC Staff Updates
 - a) IT Update – 10 Minutes-Steve and Ryan
 - b) Operations Update – 10 Minutes-Mike
6. Information and Discussion
 - a) Executive Meeting June 20, Agenda Topics – 15 Minutes-Becky/All
 - i. Executive Rules and Procedures Document
 - ii. SRTMC Location
 - iii. Architecture Plan Update
 - iv. ROF Update
 - b) ITS Architecture Update – 15 Minutes-Becky/All
 - i. Executive Summary
 - ii. Table information
 - c) Regional Operations Forum July 10th & 11th – 20 Minutes-All
 - i. Attendee List, Location, Marketing
7. Agency Updates
8. Future Agenda Items
9. Adjournment



May 2019 SRTMC Ops Board Meeting Minutes

Date: May 15, 2019

Time: 1:00-3:00 PM

WSDOT – Pend Oreille Conference Room
2714 N. Mayfair St, Spokane WA 99207

1. **Call to Order:** 1:04 PM
2. **Roll Call/Record of Attendance:** Nate Thompson (County), Fred Nelson (STA), Becky Spangle (SRTMC), Ryan Medenwaldt (SRTMC), David Fletcher (SRTC), Larry Frostad (WSDOT).
3. **Public Comments:** No public in attendance, no public comment.
4. **Acton – Consent Agenda**
 - a. **SRTMC Expenses to include grant and partner funds**
 - b. **SRTMC activity reports**
 - c. **April meeting minutes**

Insufficient voting members in attendance, tabled to next month's agenda.
5. **SRTMC Staff Updates**
 - a. **IT Update – 10 Minutes-Steve and Ryan**

Ryan has continued to test video wall systems and one of the systems has proven a possible candidate based on the software's features ability to meet the operational needs of the SRTMC. Ryan also fixed a configuration error with the SRTMC website's flow map in where some of the segments were incorrectly displaying. Next week, Steve and Ryan will be working with the vendor on migrating the central traffic signal server's database to a new dedicated server due to current data capacity and licensing limitations.
 - b. **Operations Update – 10 Minutes-Mike**
 - i. Becky mentioned that the SRTMC is currently in the process of hiring a part-time TMC Operator.
6. **Information and Discussion**
 - a. **Executive meeting June 2nd, Agenda topics – 15 minutes-Becky/All**
 - i. **SRTMC Location**
 - ii. **Architecture Plan Update**
 - iii. **ROF Update**

The next executive meeting has been scheduled for Wednesday, June 19th. John Dickson provided Becky with a status update that the Exec Board is actively working on the rules and procedures which is currently under review by CoSV's attorney.



The board had a preliminary discussion on the possibility to either relocate or renovate the SRTMC and if this is something that would be supported and pursued in the future.

b. ITS Architecture Update – 15 Minutes-Becky/All

i. Executive Summary

ii. Table information

c. Regional Operations Forum July 10th & 11th – 20 minutes-All

i. Attendee list, location, marketing

Becky has made some minor revisions to ITS plan and plans to proceed with sharing the document to the stakeholders prior to the Regional Operations Forum. The Forum is scheduled to occur on June 10th & 11th, and will be hosted at the Centennial Hotel. An invitation list of 160 attendees has been generated. Mike has been working to post event details on Eventbrite to market the event. David (SRTC) will work with Becky and Mike to help generate flyers.

7. Agency Updates

STA: Fred recapped that STA was awarded a \$53M Federal grant. In early June, STA plans to dedicate their new garage facility to house their electric buses and Admin vehicle fleet. They are contracting with Avista for the electric car charger stations.

WSDOT: The Traffic Engineer's Statewide meeting will be meeting in Bellingham where Becky will present and discuss Region ITS architectures and Systems Engineering.

SRTC: David mentioned the SRTC education series will be starting on June 5th. The first event speaker has been determined. The location has been moved to 1st floor of EWU university district. The SRTC has started studies on Division St, US-195 and US-2. A consultant will be reaching out to SRTMC to discuss available data platforms that can be used for planning purposes. Regional Freight plan / study will be looked into in the fall.

County: Nate mentioned that the County has started construction for several roundabout projects with their Geiger project going out for advertisement on May 30th. The County has also selected Chris Kraft to fill their signals technician position.

8. Future agenda items

No further items were discussed.

9. Adjournment: 1:51 PM

Motion to adjourn was made by David Fletcher, seconded by Fred Nelson.