



March 2019 SRTMC Ops Board Agenda

Date: March 20, 2019

Time: 12:30-4:30 PM

WSDOT – Steven’s County Conference Room
2714 N. Mayfair St, Spokane WA 99207

1. Call to Order
2. Roll Call/Record of Attendance
3. Public Comments
4. Action - Consent Agenda
 - a) SRTMC expenses to include grant and partner funds
 - b) SRTMC activity reports
 - c) February meeting minutes
5. Information and Discussion
 - a) Arterial Data Gathering update and administration assignments – 15 Minutes-Becky/All
6. ITS Architecture Workshop – 3 hours
 - a) Update project list
 - i. Remove or add any unnecessary or new projects or rename projects if needed
 - ii. Categorize projects into ITS Service Areas/Service Packages/R&R Areas
 - iii. Create Project Categories in Architecture Database to group individual projects into a corridor or region
 - b) Identify a relationship to planning strategies for each project
 - i. Create additional planning objectives/strategies to be included in Architecture
 - ii. Architecture planning strategy should also identify a Region planning strategy or principle that is supported
 - c) Review Stakeholders
 - d) Review ITS Inventory
 - e) Next Steps
7. Future Agenda Items
8. Adjournment



March 2019 SRTMC Ops Board Meeting Minutes

Date: March 20, 2019

Time: 12:30-4:30 PM

WSDOT – Steven’s County Conference Room
2714 N. Mayfair St, Spokane WA 99207

1. **Call to Order:** 12:34

2. **Roll Call/Record of Attendance:**

David Fletcher (SRTC), Shauna Harshman (SRTC), Ryan Kipp (CoSV), Ken Knutson (CoS), Mike Kress (SRTMC), Ryan Medenwaldt (SRTMC), Steve Milatz (SRTMC), Eve Nelson (SRTC), Fred Nelson (STA), Becky Spangle (SRTMC), Nate Thompson (County), Glenn Wagemann (WSDOT), Ray Wright (CoSV)

3. **Public Comments:**

Public comment was called for. There was no one in attendance, no public comment.

4. **Action - Consent Agenda**

- a) **SRTMC expenses to include grant and partner funds**
- b) **SRTMC activity reports**
- c) **February meeting minutes**

A motion to approve the action items was made by Fred Nelson, seconded by Eve Nelson. Vote was unanimous, motion carried.

5. **Information and Discussion**

- a) **Arterial Data Gathering update and administration assignments – 15 Minutes-Becky/All**

Becky discussed with the board that some of the initial DA-300 devices received have been installed and operational as of 03/19. The initial user accounts for each board member had been created so that each agency would have access into the system with plans to expand and grant more users access and control for each agency in the near future.

6. **ITS Architecture Workshop – 3 hours**

- a) **Update project list**
 - i. **Remove or add any unnecessary or new projects or rename projects if needed**
 - ii. **Categorize projects into ITS Service Areas/Service Packages/R&R Areas**
 - iii. **Create Project Categories in Architecture Database to group individual projects into a corridor or region**



- b) Identify a relationship to planning strategies for each project**
 - i. Create additional planning objectives/strategies to be included in Architecture**
 - ii. Architecture planning strategy should also identify a Region planning strategy or principle that is supported**
- c) Review Stakeholders**
- d) Review ITS Inventory**
- e) Next Steps**

Becky worked with each board member to update the ITS Architecture Plan projects list as well helping to clarify any questions the board had in regards to the document in general.

7. Future Agenda Items

No comment was made.

8. Adjournment: 15:39