
SRTMC OPERATING BOARD MEETING NOTIFICATION

WHEN: Wednesday, July 17, 2019

TIME: 1:00 PM – 3:00 PM

WHERE: City of Spokane Valley – Conference Room N212 – 2nd Floor
12210 E. Sprague Ave, Spokane Valley, WA 99206

REFERENCE DOCUMENTS (Attached):

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June Activity Report	Page 6
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OPERATING BOARD MEETING AGENDA

- 1) Call to Order
- 2) Roll Call / Record of Attendance
- 3) Public Comments
- 4) **Action – Consent Agenda**
 - a) June 19, 2019 Meeting Minutes
 - b) June Activity Report
 - c) June Expenditures
- 5) **SRTMC Staff Updates**
 - a) IT Update 10 Minutes – Steve & Ryan
 - b) Operations Update 10 Minutes - Mike
- 6) **Information & Discussion**
 - a) Feedback on Regional Operations Forum 10 Minutes - All
 - b) Arterial Data Collection Devices Status 10 Minutes – All
 - c) Review of Work Plan 10 Minutes - Becky
 - d) August Executive Board Meeting 20 Minutes – All
 - i. SRTMC Lease Agreement
 - ii. Cost considerations for different SRTMC location
 - iii. Board Rules & Procedures



- 7) Agency Updates
- 8) Future Agenda Items
- 9) Adjournment

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OPERATING BOARD MEETING MINUTES

- 1) **Call to Order:** 1:05 PM
- 2) **Roll Call / Record of Attendance:** Glenn Wagemann (WSDOT), Steve Milatz (SRTMC), Ryan Medenwaldt (SRTMC), David Fletcher (SRTC), Frank Bezemer (STA), Kathleen Weinand (STA), Ken Knutson (CoS), Ray Wright (CoSV), Mike Kress (SRTMC), Nate Thompson (County)
SRTMC Manager excused from meeting for Jury Duty
- 3) **Public Comments:** No public comments were made.
- 4) **Action – Consent Agenda**
 - a) **June 19, 2019 Meeting Minutes**
 - b) **June Activity Report**
 - c) **June Expenditures**

Motion to approve by Ken Knutson seconded by Ray Wright. Vote unanimous, carried.

- 5) **SRTMC Staff Updates**

- a) **IT Update** **10 Minutes – Steve & Ryan**

Steve worked on training related to expenditures and infrastructure purchases. Additionally, he has continued working on new switch configurations and documentation. Lastly, he has been working on getting online network support accounts setup.



Ryan reported on ATMS changes as a part of a recent patch. Both Steve and Ryan attended the Regional Operations Forum (ROF), and also met with a video system vendor to discuss video wall replacement software/hardware. He has also been working on making adjustments to camera sequences to incorporate recent camera additions.

The board discussed the need to replace the TMC's video distribution system due to current limitations of the existing hardware. As a part of the discussion, Glenn notified the board that additional WSDOT funding is in process of being made available to assist with the required equipment replacement.

b) Operations Update 10 Minutes – Mike

Mike worked on new employee training and provided feedback on some recent coordinated regional events for Hoopfest and Skyfest.

6) Information & Discussion

a) Feedback on Regional Operations Forum 10 Minutes – All

The board discussed that the event was overall well received and a positive experience for those that attended. One of the topics discussed was consideration for incorporating an interactive workshop for future hosted events.

b) Arterial Data Collection Devices Status 10 Minutes – All

City of Spokane provided an update that all their devices have been deployed but are currently working with their IT department for network access. Device Installation for CoSV and Spokane County is currently pending. WSDOT has begun device installation.

c) Review of Work Plan 10 Minutes – Becky

Tabled until next meeting.

d) August Executive Board Meeting 20 Minutes – All

i. SRTMC Lease Agreement

Becky is currently in process of working with the City to renew the SRTMC Lease Agreement. Any associated rate adjustments are currently unknown at this time.

ii. Cost considerations for different SRTMC location

Glenn mention that Becky is currently in process of working up an estimated cost to move.

iii. Board Rules & Procedures

7) Agency Updates

WSDOT reported that Medical Lake construction project is currently underway. They are also actively working with the County on design for the Geiger / Grove interchange. WSDOT has been evaluating ATMS ramp meter software to interface with existing and upcoming ramp meter controller. Lastly, they are testing new radar based vehicle detection devices for use in upcoming ramp meter projects.

CoS has installed a new bridge over height detection system on 1st / Stevens.

CoSV is working to procure new wireless radio equipment to improve network capabilities. CoSV announced Ray Wright's retirement. This is his final meeting serving on the SRTMC Operating Board.



County: No updates were provided.

STA has service revisions coming in September. This will include re-alignment of routes, such as the Monroe-Regal Line as a part of the High Performance Transit (HPT) project. STA also has an upcoming route that will service the West Plains Transit Center to Airway Heights.

SRTC is preparing to update land use for their travel demand model. This will be included in the Metropolitan Transportation Plan (MTP) update.

8) Future Agenda Items

No future agenda items were discussed.

9) Adjournment: 2:40 PM

Motioned by Ray Wright, seconded by Ken Knutson. Vote unanimous, carried.