
SRTMC OPERATING BOARD MEETING NOTIFICATION

WHEN: Wednesday, August 21, 2019
TIME: 2:45 PM – 4:00 PM
WHERE: WSDOT – Spokane County Conference Room
2714 N. Mayfair Street, Spokane WA 99207

REFERENCE DOCUMENTS (Attached):

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OPERATING BOARD MEETING AGENDA

- 1) Call to Order
- 2) Roll Call / Record of Attendance
- 3) Public Comments
- 4) **Action – Consent Agenda**
 - a) July 17, 2019 Meeting Minutes
 - b) July Activity Report
 - c) July Expenditures
- 5) **SRTMC Staff Updates**
 - a) IT Update 10 Minutes – Steve & Ryan
 - b) Operations Update 10 Minutes - Mike
- 6) **Information & Discussion**
 - a) Executive Board Meeting recap 20 Minutes – All
 - i. Lease Agreement
 - ii. Architecture Plan presentation to TTC
 - iii. Ops Board Rules & Procedures
 - b) Regional Operations Project-Technology Investments 20 Minutes – All
 - c) Acyclica Data/Device Sharing 20 Minutes – Becky & Ken
- 7) Agency Updates



8) Future Agenda Items

- a) Daytime Lane Closure Restrictions and Advance Notice
- b) Work Plan & Budget Review & Development of 2020 Plans
- c) Planning for Fall Executive Meeting

9) Adjournment

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OPERATING BOARD MEETING MINUTES

- 1) **Call to Order:** 2:48 PM
- 2) **Roll Call / Record of Attendance:** Becky Spangle (SRTMC), Steve Milatz (SRTMC), Ryan Medenwaldt (SRTMC), David Fletcher (SRTC), Harley Dobson (County), Glenn Wagemann (WSDOT), Mike Kress (SRTMC), Frank Bezemer (STA), Larry Frostad (WSDOT)
- 3) **Public Comments:** No public in attendance, no comments.
- 4) **Action – Consent Agenda**
 - a) July 17, 2019 Meeting Minutes
 - b) July Activity Report
 - c) July Expenditures

Motion to approve made by David Fletcher seconded by Frank Bezemer. Vote unanimous, carried.

- 5) **SRTMC Staff Updates**
 - a) **IT Update** **10 Minutes – Steve & Ryan**

Steve and Ryan met with Gonzaga University Security staff to discuss and review their CCTV system as a potential SRTMC IP video system solution candidate. Steve has continued working on ITS / Network diagram documentation, coordinated with vendor for signal server upgrade, and fixing an error with the SQL Reports server. Both Ryan and Steve also worked with WSDOT Signals & traffic to test Ramp Meter integration in the ATMS system.



Ryan worked on closeout ticket items for the ATMS system and made some optimizations to the SRTMC video server to reduce latency for HLS streams as used on the SRTMC website. While this will not be a large benefit for real-time consumption for PTZ purposes, he expects this should be a much better user experience for website users. Ryan and Steve will be watching a Talking Technology and Transportation (T3) webinar focused on TMCs and video sharing.

b) Operations Update 10 Minutes – Mike

In July Mike worked on the TSMO conference and recently has finished the TSMO program plan for WSDOT scope of work and narrative for application form for consulting services. Mike worked on a Transportation Systems Management and Operations (TSMO) program plan and scope of work in coordination with Monica Harwood (WSDOT). So far, the documents have been submitted to WSDOT headquarters consulting services to put the program out for bid. The goal of the program is to integrate TSMO strategies into the agency in a planned / phased approach to improve overall traffic efficiency and safety in the region. Additionally, Mike has been involved in a pilot radio program partnership to utilize a dispatch-based system to cut down on excess radio chatter. Mike has continued working with Steve Turcott on EOC communications, scheduling new Traffic Incident Management (TIM) trainings, and recently has been involved in a program with WSDOT Communications and KHQ to present weekly traffic impacts in the area.

6) Information & Discussion

a) Executive Board Meeting recap

20 Minutes – All

i. Lease Agreement

Based on the discussion during the Executive Board meeting, Becky will work with building management on a 3-year lease renewal.

ii. Architecture Plan presentation to TTC

Becky received approval from the SRTMC Executive board to present to the Transportation Technical Committee Meeting (TTC) scheduled to take place 08/28.

iii. Ops Board Rules & Procedures

Becky will be incorporating feedback and revisions to the Ops Board Rules and Procedures based on what was discussed during the Executive Board meeting. Approval of the document will be scheduled for next month's meeting.

b) Regional Operations Project-Technology Investments

20 Minutes – All

Revisions to the document have been incorporated based on the Ops board meeting last week. Once adopted, Becky envisions the board would update the document on an annual basis with a six-year term investment that is in alignment with the ITS architecture plan.

c) Acyclica Data/Device Sharing

20 Minutes – Becky & Ken

Tabled until next scheduled meeting.

7) Agency Updates



STA has several new park and ride stations currently under construction: Bradbury / 57th, Palouse highway, and Spokane Community College (SCC) and Spokane Falls Community College (SFCC). All the projects will be delayed due to backorder on pole deliveries.

WSDOT- Ongoing construction at the I-90 / Medical Lake interchange. The Geiger Interchange is currently in the design which will include ramp meters as a part of the project.

County – Harley announced today is Sean Messner's final day serving with Spokane County. Nate is currently seeking funding to install conduit as a part of the Bigelow Gulch project. Country Homes is currently under construction and to expect delays due to single lane.

SRTC - Sabrina working with David Fletcher to look into Grant application options for the SRTMC with an emphasis for ITS incorporation for future projects. The new Transportation Improvement Program (TIP) is also scheduled to be completed soon.

8) Future Agenda Items

d) Daytime Lane Closure Restrictions and Advance Notice

e) Work Plan & Budget Review & Development of 2020 Plans

f) Planning for Fall Executive Meeting

Tabled discussion item 6,C - Acyclica Data/Device Sharing discussion

9) Adjournment: 3:51 PM