

November 2018 SRTMC Ops Board Agenda

Date: November 20, 2018

Time: 2:30-3:30 PM

Spokane Transit Authority

1230 W. Boone

Call to Order

Roll Call/Record of Attendance

Public Comments

Consent Agenda

- Approval of:
 - a) SRTMC expenses to include grant and partner funds
 - b) SRTMC activity reports
 - c) October meeting minutes

Normal Business

- Status of IT work - 10 Minutes-Ryan/Steve
- Operations Update - 10 Minutes-Mike

New Business

- Discuss Executive Session Outcomes – 15 Minutes-All
- Regional ITS Architecture Update – 15 Minutes-Becky

Agency Updates

- 10 minutes – All

Future Agenda Items

Adjournment

Meeting was called to order at 14:54

Roll Call/Record of Attendance: Becky Spangle, Steve Milatz, Mike Kress, Ryan Medenwaldt, Fred Nelson, Eve Nelson, Nate Thompson, Ken Knutson, Glenn Wagemann, Ray Wright

Public comment was called for. There was no one in attendance. No public comment.

Consent Agenda

a) Approval of SRTMC expenses to include grant and partner funds

b) Approval of SRTMC activity reports

c) Approval of October meeting minutes

A motion to approve was made by Eve Nelson seconded by Glenn Wagemann. No further discussion, unanimous approval. Motion carries.

Old Business

- **Status of IT Work**

Steve and Ryan worked on the completion of the SIT for the ATMS project for the Signal Interface integration. The test passed 9/9 steps. Several tours took place at the TMC. Steve and Ryan held a web conference call with SDOT regarding an IP CCTV distribution system solution. Ryan is actively pursuing a new live streaming player for the SRTMC website. The website was designed in 2015 and relied on Adobe Flash player for video playback which is no longer being supported by certain browsers.

- **Operations Update**

Mike has been helping to host the TMC tours with visitors from Idaho DOT, Gonzaga University, and Lewis and Clark High School. Idaho DOT is planning to bring online their own TMC and showed interest in a partnership. City Cable 5 interviewed Mike to raise awareness about the SRTMC with the segment to be broadcast in the coming days. Mike has been working on winter preparation with operations staff and maintenance crews. As a part of the preparation, he is looking to tour some partner agency facilities to get a better understanding of how they operate as well as to strengthen communication and relations. Mike has continued TIM trainings and has an upcoming event scheduled in Colville. Overall, turnouts have been improving with positive reception.

New Business

- **Discuss Executive Session Outcomes – 15 Minutes-All**

Work Plan and Budget was approved with suggestions made from several members to incorporate modifications to the document layouts. Next meeting will be scheduled to take place in January 2019.

- **Regional ITS Architecture Update – 15 Minutes-Becky**

Becky provided updates that there are new versions of ARC-IT and RAD-IT. She has completed all web video trainings for RAD-IT and SET-IT as provided on the official website. The training contains 16 modules which approximately takes 4 hours to complete. Becky has continued to make updates to the database and also found that the software has a tool included with the ability to generate an ITS Architecture Plan document. Once completed, Becky would like to send a copy of the document to all participating stakeholders. Moving forward, Becky feels the direction of priorities needs to be service oriented demonstrating project benefits for major arterial roadways from a regional perspective.

Agency Updates

- **WSDOT-** Glenn updated that WSDOT has installed and accepted the 195 ramp meter project. The DOT will gather data for 30 days which starts when the unit is activated. They are working to install and providing access to a new camera for site evaluation purposes.
- **Spokane County** – Nate had no comment regarding any significant updates.
- **SRTC-** Eve stated members at SRTC has interested in the upcoming regional forum and would like to request an invite to participate.
- **COSV-** Ray commented that the valley is working to wrap up several construction projects prior to the winter season.
- **COS-** Ken stated the City has updated the TACTICS software to latest version, which now has NTCIP support. The city is planning to further evaluate the system's capabilities.
- **STA-** Fred commented that STA has ongoing transit facility construction taking place.

Future Agenda Items

Becky will send out the December meeting invite to the Ops staff to discuss the agenda for Executive meeting to take place in January.

Adjournment

Adjourned 15:29