Call to Order

Roll Call/Record of Attendance

Public Comments

Consent Agenda
- 5 minutes -Fred
    a) Approval of SRTMC expenses to include grant and partner funds
    b) Approval of SRTMC activity reports
    c) Approval of April meeting minutes

Old Business
- Status of IT work
    o 15 Minutes-Ryan/Steve
- ATMS update
    o 10 Minutes-Ken
- STA Update
    o 5 Minutes-Steve
- Regional ITS architecture plan status update
    o 75 Minutes-All

Agency Updates
- 10 minutes – All

Future Agenda Items

Adjournment

Meeting was called to order at 1304

Roll Call/Record of Attendance: Ryan Kipp, Eve Nelson, Glenn Wagemann, Andy Schenk, Nate Thompson, Ken Knutson, Ken Heale, Katie Kempel, Steve Milatz, Ryan Medenwaldt and Fred Nelson

Public comment was called for. There was no one in attendance. No public comment

Consent Agenda

a) Approval of SRTMC expenses to include grant and partner funds

A motion to approve was made by Andy, seconded by Glenn. No discussion, unanimous approval. Motion carries.

b) Approval of SRTMC activity reports

A motion to approve was made by Andy, seconded by Eve. No discussion, unanimous approval. Motion carries.

c) Approval of April Meeting Minutes

A motion to approve was made by Andy, seconded by Ryan K. No discussion, unanimous approval. Motion carries.

Old Business

- **Status of IT work –**
  Ryan M has been working with Parsons' staff for on-site integration and video wall testing for the ATMS. He has been working an issue with the media block for the WOWZA server. He determined a solution and sent it to Parsons for approval. Ryan M has reconfigured some settings within the SRTMC website to include City of Spokane cameras. He discovered issues with a couple analog cameras getting authenticated with WOWZA and is currently searching for solutions. Ryan has also been researching a way to notify users when the media block engages. The SRTMC has borrowed equipment from WSDOT to make a message to appear when the block engages. Ryan M has been helping WSDOT Signals inputting intersections for the Intelight server. Steve has been working on an anti-virus service for the new ATMS equipment, switching from Vipre to MacAfee. He has set up a new workstation for Parsons to use during the integration testing. Ryan M and Steve met with Parsons Brinkerhoff to go over the staffing plan and IT needs for how the SRTMC IT staff should be structured. He has been working to secure a renewal for the PEMs server for next year. Also worked with WSDOT getting a new firewall installed, identified vulnerability and worked with them to resolve the issue. Fred asked when the new IT position would open that Ryan currently is in since the executives have already approved it. Ken said if approved through WSDOT HQ, the job posting could possibly be open within 3 weeks.

- **ATMS Update -**

Ken mentioned Steve and Ryan M have been working with Parsons, who are onsite performing the integration test on some items that had not been tested previously. Parsons is doing dry runs to prepare for the site integration test. Ken has had some contract issues with Parsons requesting more money, for such things as weather stations, signals and video wall. Ken has reiterated that this is a fixed contract and the vendor needs to meet the requirements of the contract. Some issues are the weather stations have an API that the vendor needs to access instead of direct access to the Scanweb (weather) server, and preset 95, which allows access to the camera menu, isn't part of the existing ATMS configuration. Ken addressed these issues with Parsons and came to an understanding on how to move forward. Ryan M has been working with the video wall to be able to display the IP cameras on the analog wall. There appear to be two solutions. One consists of five devices with four outputs each or the other option is to have 18 individual devices. Adam, the IT Engineer, has been out making a few corrections on the Hars and cameras. Ken informed all agencies if the dry runs were successful, the integration test would be June 21st. Since not all of the equipment is tested, they will then take all of the untested equipment and roll them over to the new system. Parsons will then begin training after the test passes.

- **STA Update** –

Steve from SRTMC started working with Dave Vestal from STA on the communication to the STA dispatch center. They have now added the routing to allow STA to view the SRTMC video. The video feed works to a desktop but there are still things that need to be accomplished to get the video on the STA dispatch center video wall. Dave is currently on vacation and we will have more of an update when Dave returns.

- **Regional ITS architecture plan status update** –

Ken has received feedback from all agencies on their ITS architecture plans. Ken needs to be able to extract all information provided and combine into one document. COS has added 6 projects. Andy talked about their 2017 added projects and will be working with Spokane County to add conduit for the Regal Corridor. Andy added they also have another project that needs coordination with STA. Eve asked each agency to provide reasoning for each added project. Andy also mentioned an added project that will run into the NSC, which will have to include COS and WSDOT. COSV made a few notes to keep existing items on the list. They removed a few projects that have already been funded or completed. Ryan K informed that COSV needs to get with new management on how they want to handle the ITS. Nate with Spokane County mentioned a few new added projects. One is a connectivity project that was designed in the past but not implemented. They have also added remote snow level monitoring system plan to the list to provide still pictures of snow levels. Fred from STA has added several projects with most of them being tied into bigger projects. They have added the West Plains Transit Center, for which they have the property and have already received bids. Also included Mirabeau Transit Center improvement. Fred informed that most of the projects include real time signage. Eve asked whether there needs to be anything in the list to include the

NSC. Steve mentioned most of central city line has been funded which may include some of the NSC. Ken asked Fred to update the list with ITS costs and not total costs. Glenn with WSDOT mentioned two projects that were added, including adding conduit on SR2 from Deer Heights to Airport Interchange. Ken went over some of the SR plans with the agencies to discuss as a group what can be removed. One project would be to create a TMC back-up location, in the event of shut down. They discussed SR-15 Freeway/ Arterial Integrated Corridor Management and whether this would need to be removed. One item agreed to be removed was the integrated corridor management, adding conduit and fiber to connect to Idaho DOT. The board agreed to change the Regional Communications plan to an in house item and not a project. Another project is the data collection for arterial roadway flows. COS has included this on their list. Andy asked whether they need to remove it and make it a regional item, since COS would only include it within the city. It was mentioned that if it was done this way then each agency would also have to include it into their list as well. There is one item for SRTC, Eve mentioned it is in the process with all other projects so this item can be removed. Ken will extract each agencies list of projects and input into one list, resend them to each agency and start going over priorities as a region. This list will be reviewed at the July board meeting and will then discuss funding and grants as the projects are prioritized. Ken has asked each agency to score their top 2 or 3 projects and present them to the board. Andy suggests coming up with around top 10 priority projects as a group and then apply for grants based on the top list.

Agency Updates

- **WSDOT-** Held an open house for the I-90 ops study and came down to six strategies. Will have future discussions for what approach will be taken, with a target to reduce collisions. Walnut east bound onramp will be closed for the last 15 days of the I-90 construction project.
- **STA-** The Plaza is completely remodeled and finished. They have also undergone total and complete reorganization of the planning department.
- **Spokane County:** Working through re-organization. Barry took a new position and Nate is now the interim Traffic Engineer.
- **COS-** Current ongoing construction. Andy has moved downtown to developer services.
- **COSV-** Nothing new.
- **SRTC-** Hired a new Executive Director, Sabrina Minshall starts June 1st.

Future Agenda Items

In June, Mike Kress from SRTMC has a presentation about Traffic Incident Response and will be looking for feedback and support.

Adjournment

Adjourned 1411