

## March 2018 SRTMC Ops Board Agenda

Date: March 21, 2018

Time: 1:00-3:00 PM

Spokane County Public Works Building  
1026 W. Broadway, Spokane, WA 99207  
Conference Room 2B

Call to Order

Roll Call/Record of Attendance

Public Comments

Consent Agenda

- 5 minutes -Andy
  - a) Approval of SRTMC expenses to include grant and partner funds
  - b) Approval of SRTMC activity reports
  - c) Approval of February meeting minutes

Old Business

- Status of IT work
  - 15 Minutes-Ryan/Steve
- Operations Update
  - 10 Minutes-Mike
- ATMS update
  - 10 Minutes-Staff
- SRTMC Funding Update
  - 10 Minutes-Becky
- SRTMC Access Policy/Lock Replacement Update
  - 5 Minutes-Steve

New Business

- Arterial Data Gathering
  - 15 Minutes-Becky/All

Agency Updates

- 10 minutes – All

Future Agenda Items

Adjournment

Meeting was called to order at 1:00 PM

Record of Attendance: Steve Milatz, Ken Knutson, Andy Schenk, Eve Nelson, Ryan Medenwaldt, Glenn Wagemann, Ray Wright, Becky Spangle, Mike Kress, and Nate Thompson

**Public comment was called for. No public in attendance. No public comment.**

### **Consent Agenda**

- a) **Approval of February meeting minutes** – a motion to approve was made by Ray, seconded by Glenn. No further discussion, unanimous approval. Motion carries.
- b) **Approval of SRTMC activity reports** – a motion to approve was made by Ray, seconded by Nate. No further discussion, unanimous approval. Motion carries.
- c) **Approval of SRTMC expenses to include grant and partner funds** – Andy asked about the change in format and Steve and Becky explained layout change for easier printing as well as eliminating closed work orders from the expense report and the addition of the new work order. Andy made suggestions to be added in the remarks column on the summary page. A motion to approve, with Andy's suggestions included, was made by Ray, seconded by Eve. No further discussion, unanimous approval. Motion carries.

### **Old Business**

- **Status of IT Work**

Steve went through the highlights of his activity list with an emphasis on getting tableau installed on Eve and Mike's machines to start getting familiar with the application. He is still working on getting the integration of iNET and Tableau as well as user credentials set up so that others will have full access. Steve believes that Tableau is a sophisticated reporting application and is hopeful that Eve will be able to use her background knowledge of similar type reporting applications to help the rest of us as we begin using Tableau.

Steve was on leave for 2 ½ weeks so he was not able to pursue much on the lock replacement but will be picking that effort up and will send out information as he gathers it. The same is true for the Draft Security Policy and Steve is soliciting feedback on the draft so that he can finalize it.

Ryan discussed his continued focus on integration of MaxView with iNET. He has had discussions with intelight folks who hope to have an update ready to push through soon. He has also been in contact with Vicon and Jupiter contacts to discuss upgrade possibilities for the video wall issues. Ryan is waiting to hear back from Vicon with some of their suggestions. Ryan has been working on current issues, one occurring just today, regarding error messages during event generation on certain roadways. He has continued working on the Media Block effort, performing tests and reporting results back to Parsons. Typical results of the test have shown the block engages ok but reverting the block shows varied results

with some cameras not responding as expected. Parsons is on the 3<sup>rd</sup> patch in an attempt to resolve the issue.

Ray questioned how often the video wall has to be upgraded. The group shared that monitors were replaced last year, since their initial install in 2010 but the equipment/components necessary to provide video to the wall have not been upgraded since the 2010 install. Andy suggested that we plan for upgrades on a 6 year cycle.

- **Operations Update**

Mike shared that he has discovered a few more bugs in iNET which has initiated another ticket for resolution. Mike recommends that in the future we consider a longer OAT period for projects, maybe 90 to 120 days, so that bugs like we are experiencing can be found and fixed.

Mike mentioned that the unresolved issue with integration of iNET and the Log is impacting our ability to fully report on performance measures regarding the number of events we are experiencing. We can get a good idea of our response times to those events but the data will not be complete and could show an untrue drop in incidents. Andy suggested we share these facts with the data that we share with the executives at the next executive meeting.

Mike discussed working with Steve to get Tableau installed. He has also been providing TIM training and has one training scheduled for next week and three for next month. The group discussed the participation of various agencies in the training. Mike has been working on improvement of radio procedures and has worked with the new Emergency Manager, Steve Turcott. Mike has also been working on a CAD Presentation for incorporating City and County CAD systems into the SRTMC and has been in communication with Sabrina from SRTC.

Mike shared the safety award story about Jack Wilcox which stimulated further discussion on the need to capture the benefits of the SRTMC and the work of the operators and the added benefit they provide.

- **ATMS Update**

Status of ATMS was discussed throughout the meeting but in general Steve and Ryan are working on ticket items with Parsons to resolve. A meeting to discuss the completion of the OAT and LOG integration with iNET has been on hold because Dan Lukasik has been unavailable. A new meeting with Glenn Murphy is scheduled for Monday 3/26.

- **SRTMC Funding Update**

Becky shared that the "Off the Top" funding request was presented to SRTC at the March 8<sup>th</sup> board meeting and the board voted to approve the "Off the Top" funding which will provide \$1.83 Million for SRTMC M&O through 2023. The group discussed funding beyond 2023 briefly. Becky said that there is an expectation that we start discussing more stable funding sources that don't require grants. Andy shared that grants might still be the right way to go. The group discussed the importance of

determining benefits provided through the SRTMC for all the partner agencies and the public as well as benefits that we have potential to provide in the future.

Ray shared that when previous funding discussions highlighted the SRTMC as an enterprise it helped him understand why it is important that it be a priority in funding considerations. He suggested that we determine what the cost threshold might be that would tip the scale away from being a benefit.

We discussed partner funds and agreed that we want to get collection of partner funds for 2019 on the agenda for the next executive meeting in May for discussion with action to be taken at the October executive meeting. We tentatively agreed that January of 2019 would be a good time to begin collection of partner funds and that the \$15,000 per partner agency, per the innerlocal agreement, was a good place to start.

Eve and Andy discussed the importance of having a contingency list of projects and/or upgrades to systems or components in case unexpected funds become available.

- **SRTMC Access Policy/Lock Replacement Update**

Steve said he would be sending more information out to the group for consideration on these items.

#### **New Business**

- **Arterial Data Gathering**

Becky asked for everyone's perspective on the arterial data gathering effort that has seemed to be on hold for the last year. Consensus among the group is that it is still an important effort and that we should get it moving again. We agreed that we would work on getting readers placed in Tier 1 locations that had communication available. Steve and Becky would start researching equipment options and Ken would let us know what the City has and maybe we can use one of their units to test. We will work on getting a few different options to test as well as determine their ability to be integrated into iNET. We discussed whether the data itself or an actual flowmap for public use was the end game on this effort. Initial thought is that the data alone makes it a worthwhile project but incorporation of the data into iNET and the ability to produce flowmaps would be a great benefit that we will strive to achieve.

#### **Agency Updates**

- **SRTC** – Eve said the call for projects is published and that eligibility worksheets are due April 6<sup>th</sup> with final packages due May 11<sup>th</sup>.
- **WSDOT** – Glenn shared that they are demoing a speed detection unit starting today. They are working on Specifications to be included in contracts requiring remote connection to work zone traffic control devices such as signals or PCMS so that messages can be changed instantly if there is a problem. Also, some new information out on the Rectangular Rapid Flashing Beacons for pedestrian crossings that will allow agencies to use them with approval. Becky added that the Division Street Paving project will begin in a couple of weeks.
- **COSV** – Ray said the Valley is just very busy with development, nothing new on ITS.

- **County** – Nate shared that the County was busy getting projects out for construction
- **COS** – Ken said he is involved with Automated Signal Performance Maintenance and briefly discussed a training for Cyber Security related to Transportation
- **STA** – Not in attendance

#### **Future Agenda Items**

- **Executive Meeting to be held in May**
  - Suggested location to be at SRTMC and to include a brief tour and question period

#### **Adjournment**

Meeting Adjourned at 2:42 PM

DRAFT